

## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the REFERRALS (ASSESSMENT) SUB COMMITTEE held in Meeting Room 2.1, Pathfinder House, St. Mary's Street, Huntingdon, Cambs, PE29 3TN on Tuesday, 2 March 2010.

PRESENT: Mr M Lynch – Chairman.  
Councillor Mrs B E Boddington and  
Mr J Alexander.

### **121. MINUTES**

The Minutes of the meeting of the Sub-Committee held on 2nd February 2010 were approved as a correct record and signed by the Chairman.

### **122. MEMBERS' INTERESTS**

No interests were declared.

### **123. GUIDANCE TO ASSIST ASSESSMENT OF CASE**

The guidance produced by Standards for England and collated by the Monitoring Officer to assist the Sub-Committee in their assessment of the case submitted was received and noted.

### **124. EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED

that the public be excluded from the meeting because the business to be transacted contains exempt information under paragraph 7 (c) relating to the deliberations of a sub-committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000.

### **125. PRE-ASSESSMENT REPORT AND ENQUIRIES - CASE NO. 27**

The Sub-Committee considered the following documents collated by the Monitoring Officer (copies of which are appended in the Minute Book) to assist their deliberations in respect of a complaint received against a Councillor serving on St. Neots Town Council -

- (a) original e-mail containing complaint received from Councillor G S E Thorpe;
- (b) copy of minutes of St. Neots Town Council's Audit Committee held on 20th January, 2010;
- (c) case review advice on Paragraph 3 of the Code of Conduct published by Standards for England; and
- (d) registration of interests form - Councillor B S Chapman.

**126. INITIAL ASSESSMENT - CASE NO. 27**

Members considered the allegation made in the case of Councillor B S Chapman of St. Neots Town Council seeking the advice of the Monitoring Officer as necessary. Whereupon, it was

RESOLVED

that no further action be taken in respect of the allegation made against Councillor B S Chapman for the reasons set out in the "Decision Notice - No Further Action" appended to these Minutes as no potential breach of the Code of Conduct was disclosed by the complaint.

Chairman